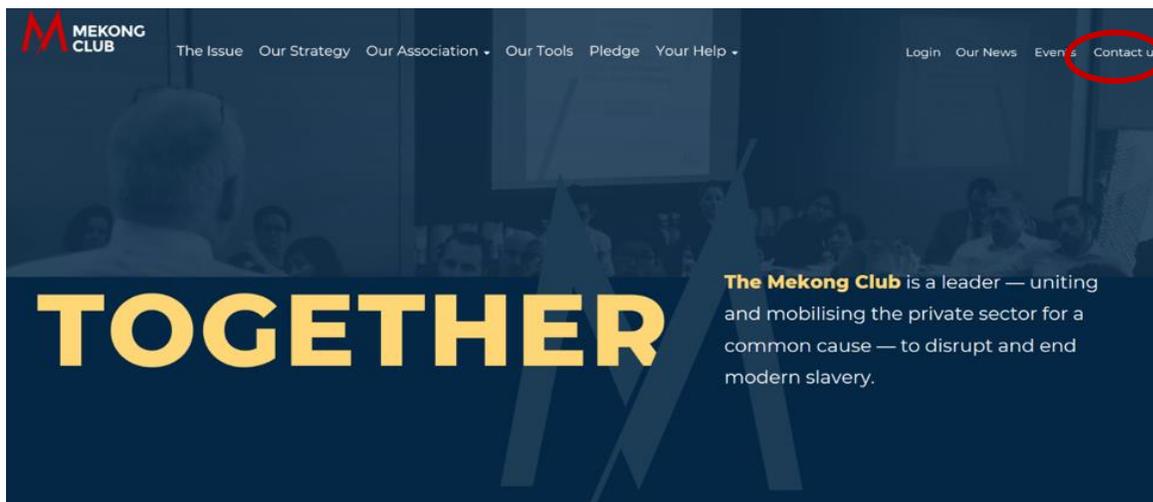


Registering as a new user on our Members-Only Portal

Welcome to the Mekong Club's Members-Only Portal.

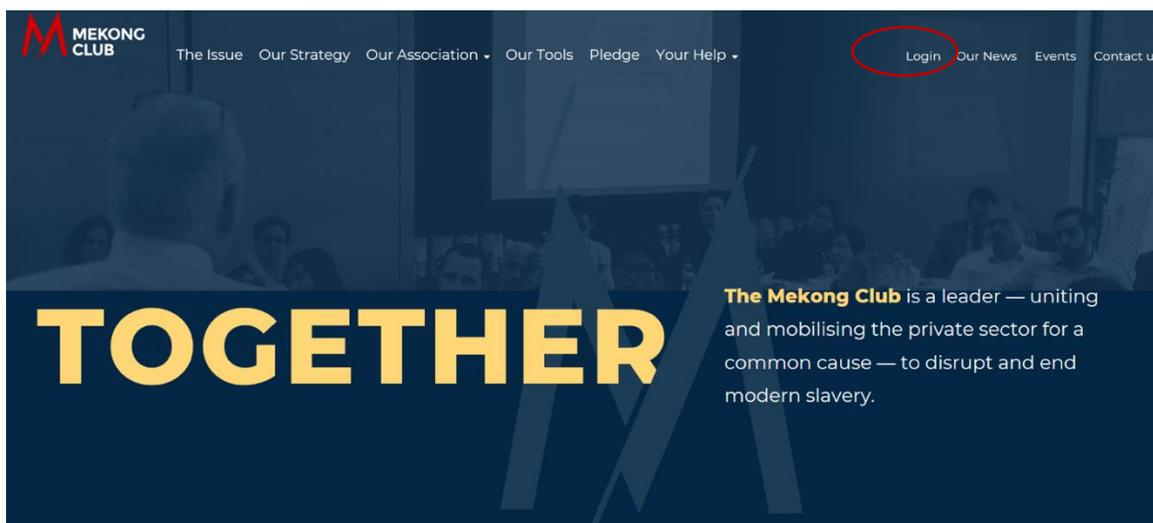
As a member, your organization has exclusive access to our proprietary tools. This document will help you register on the portal for the first time.

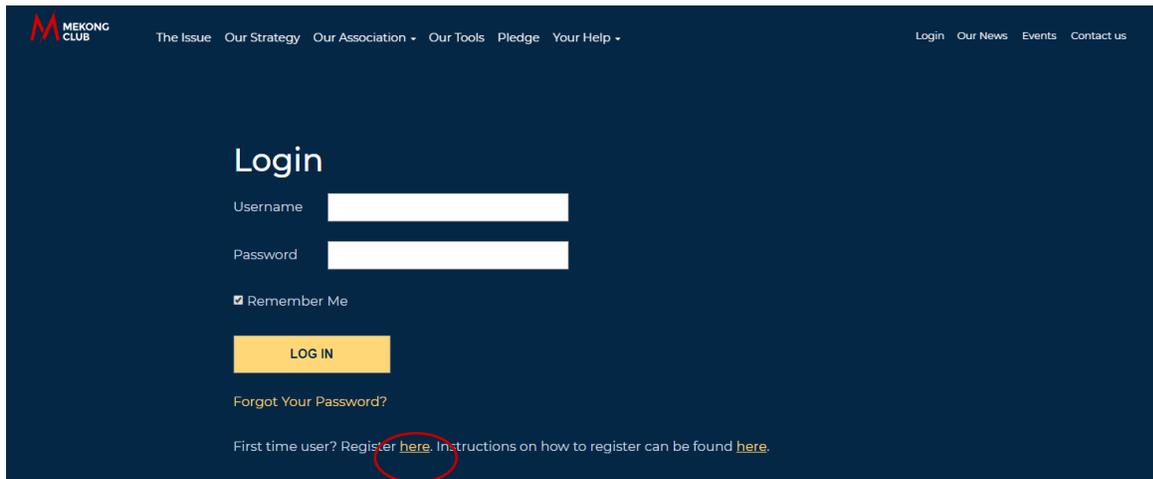
Please note: In order to be able to complete the registration successfully, you need to know your company's Register Code. If this code was not shared internally by one of your company peers, please send an email to us by using the 'contact us' form.



Registering on the Members-Only Portal

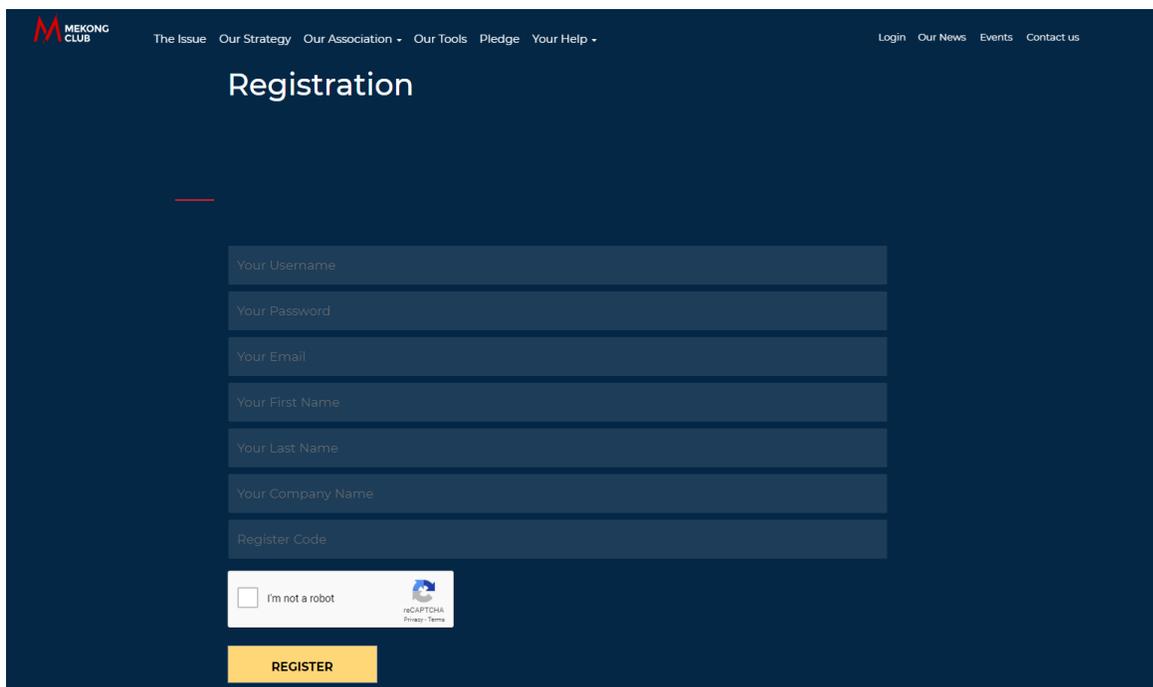
To register, please click on “login” and then on “register here”





The screenshot shows the login page of the Mekong Club website. At the top left is the Mekong Club logo. The navigation menu includes 'The Issue', 'Our Strategy', 'Our Association -', 'Our Tools', 'Pledge', and 'Your Help -'. On the right, there are links for 'Login', 'Our News', 'Events', and 'Contact us'. The main heading is 'Login'. Below it are two input fields: 'Username' and 'Password'. There is a checked checkbox for 'Remember Me'. A yellow 'LOG IN' button is positioned below the fields. Below the button, there is a link for 'Forgot Your Password?'. At the bottom, there is a text prompt: 'First time user? Register [here](#). Instructions on how to register can be found [here](#).' The word 'here' in the first link is circled in red.

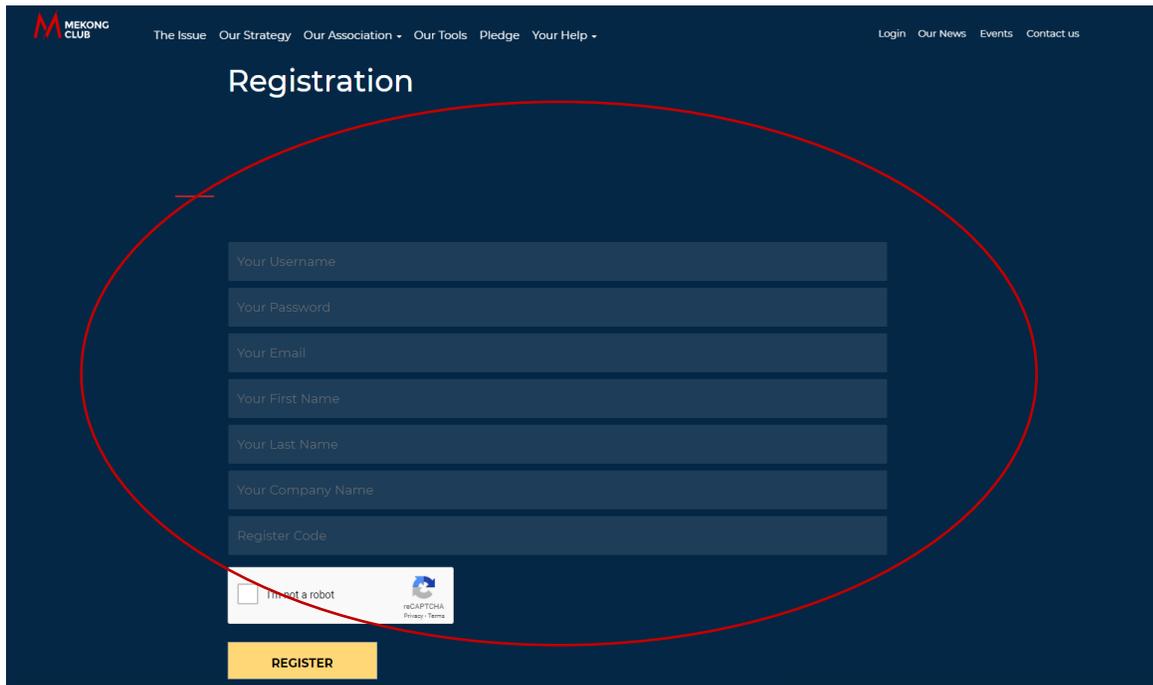
Or follow this link: <https://themekongclub.org/register/>. You will be directed to this page:



The screenshot shows the registration page of the Mekong Club website. At the top left is the Mekong Club logo. The navigation menu includes 'The Issue', 'Our Strategy', 'Our Association -', 'Our Tools', 'Pledge', and 'Your Help -'. On the right, there are links for 'Login', 'Our News', 'Events', and 'Contact us'. The main heading is 'Registration'. Below the heading is a horizontal line. The registration form consists of several input fields: 'Your Username', 'Your Password', 'Your Email', 'Your First Name', 'Your Last Name', 'Your Company Name', and 'Register Code'. Below the 'Register Code' field is a reCAPTCHA widget with the text 'I'm not a robot' and a checkbox. At the bottom of the form is a yellow 'REGISTER' button.

Please complete the details as requested, using the Register Code that was sent to you via email, your company email, your company name, first and last name and by choosing a username and password. The Register Code is unique for your company and every employee at your company need to use it once while registering.

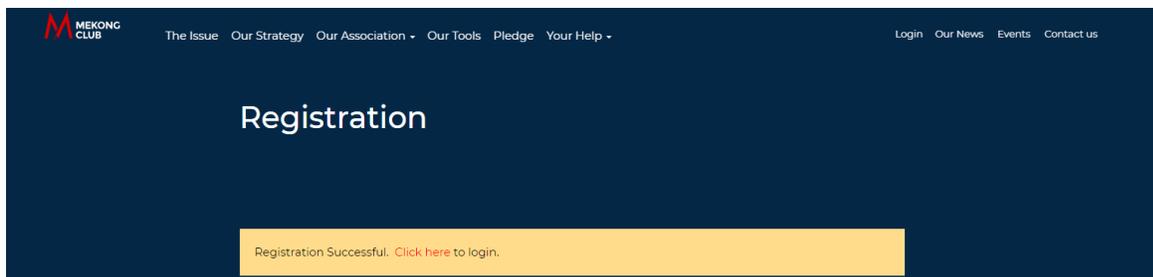
Once you've completed the form, tick "I'm not a robot" and click "Register".



The screenshot shows the registration page of the Mekong Club. The page has a dark blue background with a white navigation bar at the top. The navigation bar includes the Mekong Club logo on the left and links for 'The Issue', 'Our Strategy', 'Our Association', 'Our Tools', 'Pledge', 'Your Help', 'Login', 'Our News', 'Events', and 'Contact us' on the right. The main heading is 'Registration'. Below the heading is a registration form with the following fields: 'Your Username', 'Your Password', 'Your Email', 'Your First Name', 'Your Last Name', 'Your Company Name', and 'Register Code'. At the bottom of the form is a checkbox labeled 'I'm not a robot' with a reCAPTCHA icon and links for 'Privacy' and 'Terms'. A yellow 'REGISTER' button is located below the form.

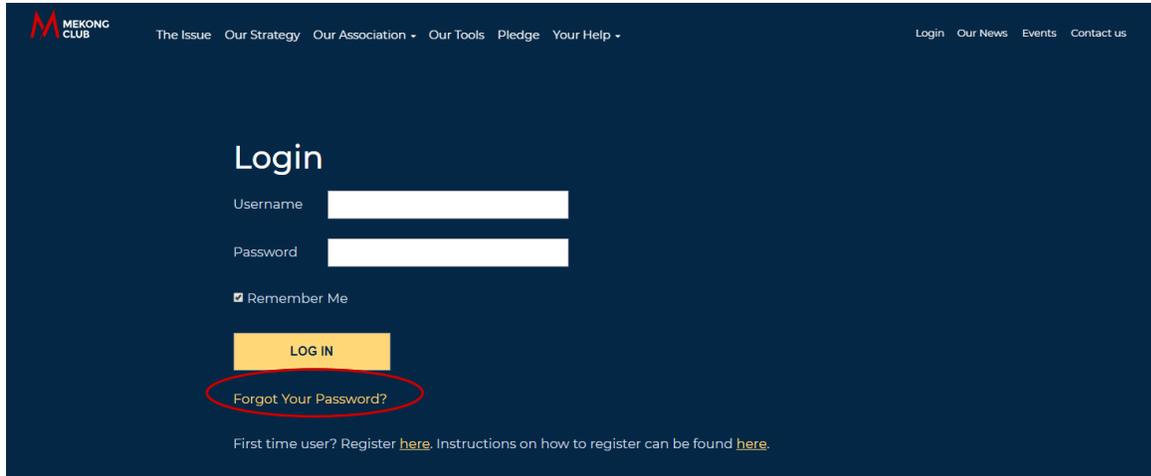
If registration is successful, a message will appear at the bottom informing you that you are now registered. You can now login with your chosen credentials.

After the registration is completed, you will no longer need to use the Register Code but simply insert your credentials (username and password) and click “Log In” every time you want to access the portal.

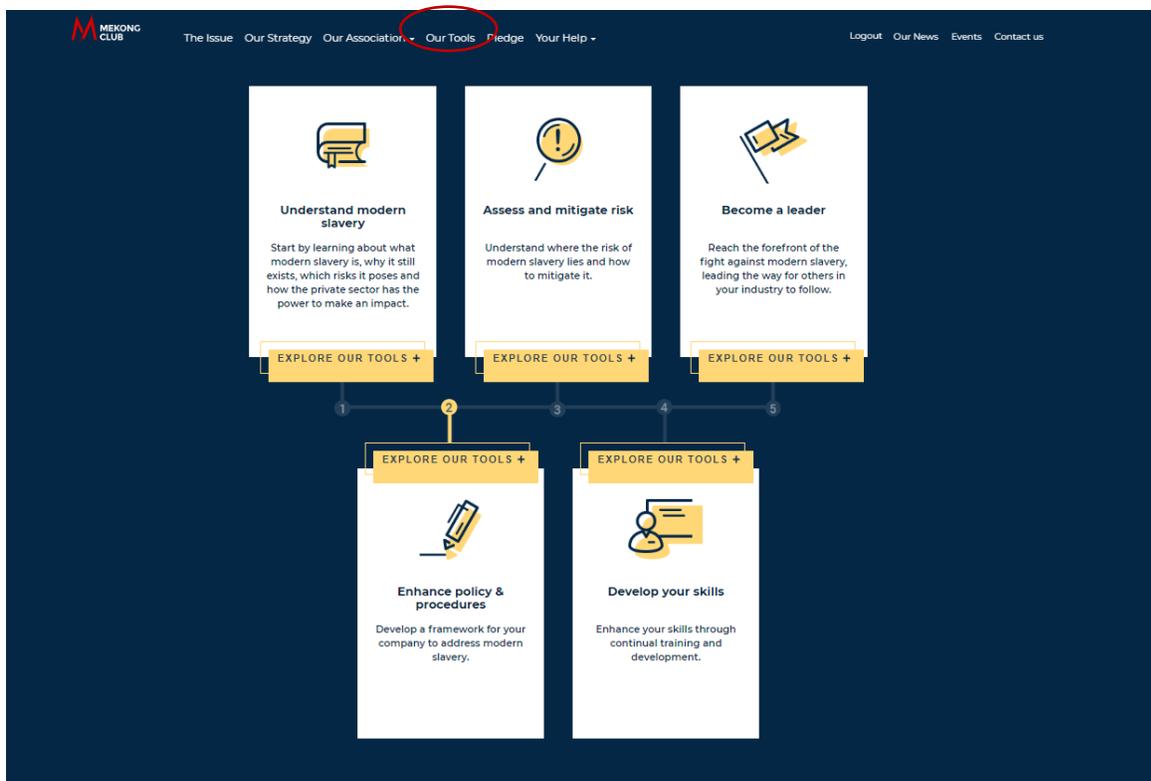


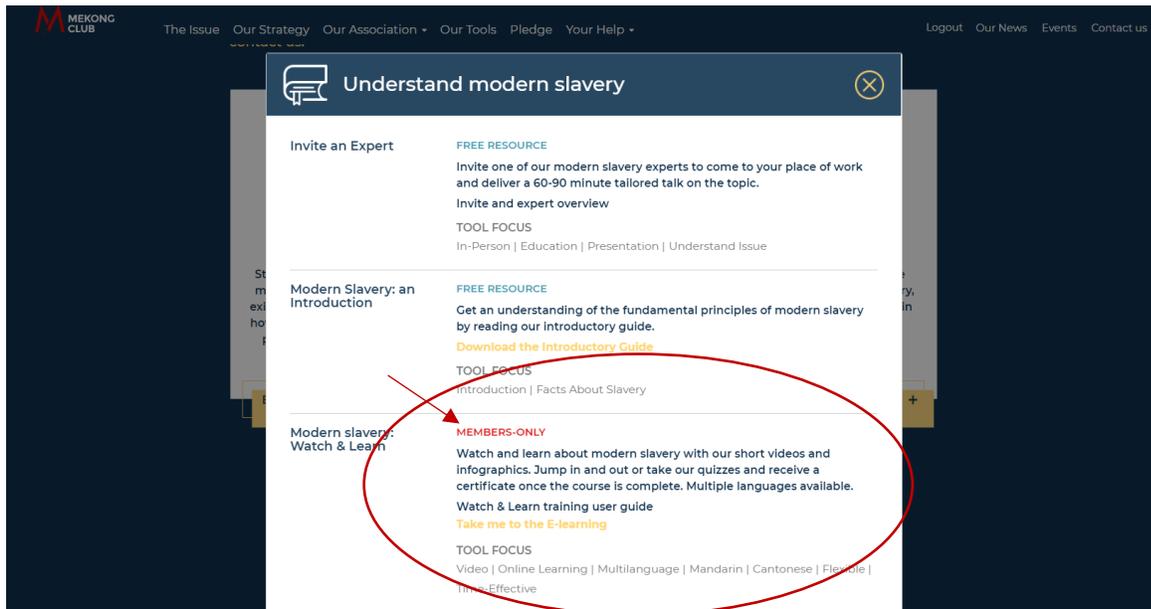
The screenshot shows the registration page after a successful registration. The page layout is identical to the previous screenshot, but the registration form fields are no longer visible. Instead, a yellow banner at the bottom of the page displays the message: 'Registration Successful. [Click here](#) to login.'

If you forget your password, you can easily create a new one by clicking on the “Forgot Your Password?” button:



Once you are logged in, you will be automatically re-directed to “Our Tools” page and you will be able to see and click on links that will redirect you to our members-only tools. Note that these links are not visible to non-members.





For more information, please check the *Our Tools* page [here](#).

Thank you for using our members-only portal.

If you have any questions, please email: info@themekongclub.org.